



## Investigation requirements and procedures for complaint issues at SAAFL matches

- A complaint must be lodged with the Office Manager or the Chief Executive Officer of The League by no later than 12:00pm on the Friday following the complaint issue.
- Any further action on the complaint lodged thereafter is at the discretion of The League or the Executive Committee.

### Complainant Club to provide but not limited to:

- A full match video/DVD if available.
- A caption of the complaint issue on a second video or DVD.
- A \$200.00 bond lodged with The League (to be returned if investigation is proven founded).
- Typed witness statements (2 copies)
  - All information must be provided on The League's official 'Witness Statement' form.
  - Witness letters or statements in any format other than on the official 'Witness Statement' form provided by The League, including hand written letters, will not be accepted.
- Medical report of injury(s) sustained if applicable.
- Photographs relating to the complaint issue if available.

### Processes:

- Once determination has been made by The League or the Executive Committee that the matter is to be referred to the Investigation Committee, written advice is to be sent to the Member club(s) involved, including instruction of required persons to attend the hearing.
- The Investigation Committee Chairman will present the complaint issue to the Investigation Committee at the time of the hearing.
- Member Clubs may present a maximum of two (2) witnesses.
- The Investigation Committee shall determine the outcome and any penalties as per Clause 43.5 of the SAAFL Rules and Regulations.

### Glossary:

- **Investigation Chairman** – Is appointed by The League prior to the commencement of each season to conduct initial investigations to determine the need for further investigation.
- **Investigation Committee** – As per rule 43.2 of the SAAFL Rules & Regulations, the Investigation Committee shall have the power to hear and determine any matter referred to it by The League or the Executive Committee.
- **The League** – refers to the Adelaide Footy League.
- **The Executive** – refers to the Committee appointed under clause 13 of the SAAFL Constitution.